

KENDRIYA VIDYALAYA SANGATHAN SPLIT UP SYLLABUS CLASS XI

BUSINESS STUDIES (2018-19) LUCKNOW REGION

S. No	Month	Chapter No & Chapter	Detailed Split-up	DAYS
1	June-July	Unit 1: Evolution and Fundamentals of Business Unit 2: Forms of Business Organisation	History of commerce in India: Indigenous Banking system, Rise of intermediaries, Transport, Trading Communities : Merchant Corporations, Major Trade Centres ,Major Imports and Exports ,Position of Indian subcontinent in the world Economy Business -Concept Concept includes meaning and features Business, profession and employment-Concept Objectives of business Classification of business activities - Industry and Commerce Industry-types: primary, secondary, tertiary- Meaning and subgroups Commerce-trade: (types-internal, external; wholesale and retail) and auxiliaries to trade; (banking, insurance, transportation, warehousing, communication, and advertising) – meaning Business risk-Concept Sole Proprietorship-Concept, merits and limitations Partnership-Concept, types, merits and limitation of partnership, registration of a partnership firm, partnership deed. Types of partners Hindu Undivided Family Business: Concept	07+25=32

			<p>Cooperative Societies-Concept, types, merits, and limitations.</p> <p>Company-Concept, merits and limitations; Types: Private and Public-Concept Formation of company Choice of form of business organization</p>	
2	August	<p>Unit 3. Public, Private & Global enterprises Unit4. Business Services(TO BE CONTINUED)</p>	<p>Public sector and private sector enterprises – Concept Forms of public sector enterprises: Departmental Undertakings, Statutory Corporations and Government Company. Global enterprises, Joint ventures, Public private partnership – concept Banking: Types of bank accounts- savings, current, recurring, fixed deposit and multiple option deposit account. Banking services with particular reference to issue of bank draft, bank overdraft, cash credit e-banking: Meaning, Types of Digital payments</p>	23
3	Sept	<p>Unit 4. Business Services(CONTINUED) Unit 5 Emerging modes of Business Unit 6. Social responsibilities of Business & Business ethics(TO BE CONTINUED)</p>	<p>Insurance-: Principles, Types –life, health, fire and marine insurance – concept Postal services-Mail,Registered Post, Parcel, Speed Post, Courier - Meaning E-business-scope and benefits Business Process Outsourcing: -Concept, need and Scope Concept of social responsibility Case of social responsibility</p>	22

4	October	<p>Unit6. Social responsibilities of Business & Business ethics(CONTINUED)</p> <p>Unit 7. Sources of Business Finance(TO BE CONTINUED)</p>	<p>Responsibility towards owners, investors, consumers, employees, government and community.</p> <p>Environment protection and business-Meaning and Role</p> <p>Business Ethics-Concept and Elements</p> <p>Concept of business finance</p> <p>Owners" funds- equity shares, preferences, share,</p> <p>Global Depository receipt (GDR), American Depository Receipt (ADR), International Depository Receipt (IDR) - Concept</p>	17
5	November	<p>Unit 7: Sources of Business Finance(CONTINUED)</p> <p>Unit 8. Small Business and Enterprises</p>	<p>Borrowed funds: debentures and bonds, loan from financial institution, loans from commercial banks, public deposits, trade credit, Inter Corporate Deposits (ICD)</p> <p>Entrepreneurship Development (ED): Concept, Characteristics and Need Process entrepreneurship</p> <p>Development: Start up India scheme, Ways to Fund start –up</p> <p>Intellectual Property Rights and Entrepreneurship</p> <p>Small scale enterprise as defined by MSMED Act 2006 (Micro, Small and Medium Enterprise Development Act)</p> <p>Role of small business in India with special reference to rural areas</p> <p>Government schemes and agencies for small scale industries (National Small Industries Corporation) and District Industrial Centre (DIC) with special reference to rural, backward areas</p>	21

6	December	Unit 9. Internal trade....to be Continued	<p>Internal Trade-Meaning and Types rendered by a wholesaler and a retailer GST(Goods and Service sTax):Concept and Key-features Types of retail-trade-Itinerant and small scale fixed Shops retailers Large scale retailers-Departmental stores, chain stores Concept</p> <p style="text-align: right;">Services</p>	18
7	January	Unit 9. Internal trade Continued Unit 10. International Business	<p>Concept of automatic vending machine Main documents used in internal trade: Performa invoice, invoice, debit note, credit note. Lorry receipt (LR) and Railways Receipt (RR) Terms of Trade: Cash on Delivery (COD), Free on Board (FOB), Cost, Insurance and Freight (CIF), Errors and Omissions Excepted (E&OE).</p> <p>International trade-Concept and Benefits Export trade- Meaning, objective and procedure of Export Trade Import Trade- Meaning, objective and procedure;</p> <p>Documents involved in International Trade; indent, letter of credit, shipping order, shipping bills, mate"s receipt(DA/DP), specimen of the documents, importance\ World Trade Organization (WTO) meaning and objectives</p>	15
8	February	Revision and Project		23

